

## **Operational Services**

### **Use of District Funds for Flower/Gifts**

**Bereavement:** District funds may be used as part of Board expenditure function to send flowers or a memorial up to a maximum of \$35 for the death of any district employee or board member.

The death of any family member of a district employee or board member will be acknowledged by a card with no monetary gift.

**Hospitalization/Illness:** A card with no monetary gift may be sent to any district employee who is hospitalized or has a long-term illness not requiring hospitalization.

**Retirement:** The retirement of a district employee will be recognized with a gift up to a \$50 cost.

LEGAL REF.:

CROSS REF.:

ADOPTED: August 15, 2007